

Kent School Games (KSG) Schools Expectations

As KSG has been running for over 10 years, it was felt that this is a useful opportunity to outline the expectations of all those schools attending events and to articulate what you can expect from the event organisers.

Schools Expectations

Team Managers

On the day, team managers are responsible for the appropriate and reasonable supervision of their children and young people **at all times**.

Staffing

Schools are responsible for bringing appropriate levels of staff to cover the numbers of children attending the KSG. If an incident happens where a child has to leave the event with a teacher (e.g. A&E) there must be a process in place to ensure staff levels are still maintained E.g. Staff on call to be able to attend events if required in an emergency.

Spirit of the Games/ Code of Conduct

Schools are responsible for the spectators, staff, students

To ensure the best possible experience for those involved we ask that throughout the event the Spirit of the Games values are promoted, and these behaviours demonstrated by all in attendance:

<u>Adults (including spectators)</u>	<u>Young People</u>
<ul style="list-style-type: none"> • Respect Emphasise the enjoyment of competing fairly, and the need to respect all other participants, spectators and officials. • Responsibility Demand a high standard of behaviour, and manage the conduct of young people in your care. • Encouragement Create an environment in which individuals feel encouraged to participate and achieve their best. • Sportsmanship Encourage participants to actively support others, and lead by example in displaying good sporting behaviour. • Care Show a duty of care to participants by identifying and meeting their individual needs. • Health Promote physical activity, healthy lifestyles and lifelong participation in sport. 	<ul style="list-style-type: none"> • Honesty Have the courage to do the right thing. Be truthful and promote fairness in every situation. • Teamwork Treat everyone equally, support each other and work together to have fun and achieve. • Respect Treat others politely and with understanding. Accept life's 'ups and downs' with grace. • Self belief Believe to achieve. Have the self belief and confidence to succeed and reach your personal best • Passion Put 100% into whatever you are doing. Approach opportunities with enthusiasm and positivity. • Determination Keep going no matter what. Commit to your goals and keep working every day to become the very best you can be.

Non-compliance **WILL** result in your school senior leadership team being informed and **MAY** result in removal from the event. All decisions made by organisers and officials are final.

Registration

All teams must register on arrival at the registration desk/ information point **AT LEAST 30 MINUTES BEFORE THE EVENT START TIME**. Team sheets should have been completed and submitted Jade.Dibley@Kent.gov.uk. Please also bring along on the day of the event a signed copy that is finalised with any amendments. If due to circumstances beyond your control the arrival time cannot be met, please call the Sport Manager or Natalie Harris (Event Manager) on 07920585492.

First Aid

On arrival schools should ensure they familiarise themselves with where First Aid provision can be accessed if needed. The Team Manager in charge of the pupils is expected to be aware of any medical issues.

Clothing

Participants should come in suitable attire for the event and have appropriate provisions for all weather conditions. For many events Kent School Games T-Shirts will be provided and can be sourced from your School Games Organiser (SGO). To confirm which events T-Shirts are provided for please contact your SGO: <http://www.kentschoolgames.com/content/school-games-organisers>

Photography

Anyone wishing to take photographs or film using any device (e.g. mobile phone, tablet, camera etc) MUST complete a Photograph & Video Footage Registration Form before any photograph or video imagery is taken.

On completion, the Photograph & Video Footage Registration Form should be handed in promptly on the event day at an information/ registration point to receive an accreditation wristband. Accreditation will be valid on the day the form is completed and signed.

Event Organiser Expectations

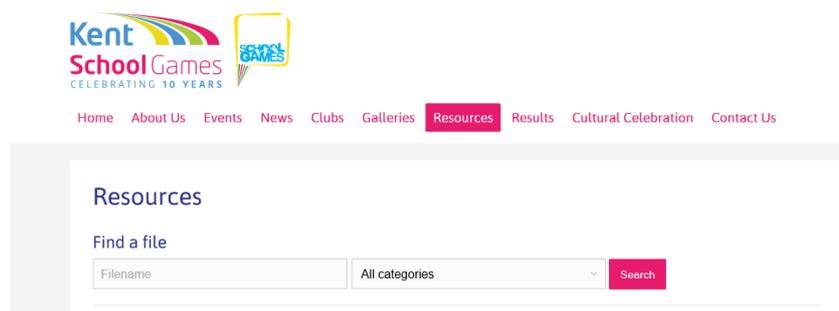
Spirit of the Games/ Code of Conduct

To ensure the best possible experience for those involved, event staff and those involved with the direct delivery of the games will promote and display the following behaviours:

- **Opportunity**
Provide and enhance opportunities for the development of young people of all abilities.
- **Integrity**
Promote fair play and the spirit of friendly competition. Ensure quality and consistency across events.
- **Safety**
Adopt best practice and extend a duty of care to all young people involved. Challenge poor practice.
- **Progression**
Link with emerging school sport frameworks to support sustainability. Identify areas for development.
- **Leadership**
Facilitate information exchange and sharing good practice. Encourage new working partnerships.
- **Recognition**
Provide a show case for future sporting talent. Be exciting, rewarding and enjoyable for all involved.

Rules and Risk Assessments

The rules and risk assessments for events will be uploaded onto the KSG website in the resources section: <http://www.kentschoolgames.com/resources>. To access the relevant information, enter the name of your event/ sport into the file search function at the top of the page:



Sports Managers

Appropriately qualified and experienced Sports Managers will be appointed with responsibility for delivering the sport competition in a safe play zone and responding to any sport specific queries.

Sometimes situations occur which are out of the control of event organisers, however we will always endeavour to run best event possible.